



TreeBoston.org
@Trees_Boston
trees@treeboston.org

2022 Internship Opportunities

About Us

Speak for the Trees, Boston, is a nonprofit focused on improving the size, health, and equity of Boston's urban tree canopy. We work at the community level by engaging people in appreciating and advocating for their neighborhood trees. We do this through planting, tree giveaways, education, and stewardship. Our aim is to build and empower a network of residents to value and protect their local urban forest.

SFTT is a small organization with 4 staff and 1 TerraCorps member. Interns play an integral part in developing and implementing projects.

Position Overview

This internship position will expand our work through:

- Developing marketing material and a social media strategy
- Researching and writing grant opportunities
- Working with community partners to develop programs, curriculum, and engagement sessions
- Providing support for current projects
- Assisting with the summer Teen Urban Tree Corps Program through office work, program assessment, programming, and scheduling and stepping in if a staff member is sick.

Potential tasks might include:

- Social media / outreach, including: writing newsletter, updating website, and creating a social media calendar
- Developing and managing tree planting and a tree giveaway events
- Translation of material into languages other than English
- Collecting past data on tree hearings and removals (eg, www.boston.gov/public-notices/49896).
- Organizing "tree walks" in diverse neighborhoods throughout the city. This would include researching areas with admirable trees, organizing and advertising the walks, and either leading walks or providing SFTT staff with information so that they can lead the walks.
- Researching prospective grant funders and other fundraising opportunities
- Other projects are possible, depending on the intern's interest and availability.

Speak for the Trees, Boston

1452 Dorchester Ave, 4th floor
Dorchester, MA 02122
617 398 7409

Internship Benefits:

- Opportunities to network and meet other professionals in the field.
- Ability to be creative in building new opportunities for residents to connect with their urban forest.
- Get in on the ground floor of an organization that is getting started and growing rapidly. Your work will make a big difference!
- The internship will run from either September through December (Fall term) or January through May (Spring term), or May through August (Summer term) and will align with expectations and requirements of the intern's program and requirements.

Intern Requirements

- Weekly meetings with staff (either in person or via phone / zoom) to provide regular updates.
- The team is small and committed to our mission. We are new to this and wear many hats, often learning and creating on the fly. We expect the intern to be able to do the same.
- The intern should feel comfortable working independently for the duration of the internship. *We are looking for a go-getter!*
- Strong people skills.
- Hours are flexible, with expectation that tree tours will be held during weekends on a semi-regular basis.
- Basic computer skills in GoogleDocs required. Knowledge of Canva a plus!
- Passion for issues of environmental justice and racial equity

Application Procedure

- Please email resume **and** brief cover letter listing interest and skills to David Meshoulam, PhD, Executive Director at david@treeboston.org.
- Applications accepted on a rolling basis and tend to fill up quickly.